

**ORISSA ELECTRICITY REGULATORY COMMISSION
BIDYUT NIYAMAK BHAVAN, UNIT-VIII
BHUBANESWAR – 751012
PHONE: (0674) 2396117/2393097
FAX: (0674) 2393306/2395781
Web site: www.oriarc.org

ADM/50/ 3374 Dated: 11.02.2010

INVITATION OF OFFER

Sealed offers are invited from Individuals/Firms having adequate expertise in Translation of documents/orders from English to Oriya on or before 26.02.2010. Detail terms & conditions are available in our website:www.oriarc.org.

(K.S. Biswal)
Dy. Director (P&A)

Copy forwarded for information & necessary action to:

1. PAO, OERC for Publication in two Oriya Dailies.
2. Jt. Director (IT), OERC for putting the notice along with tender documents in the OERC website.
3. Notice Board of OERC.

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Advertisement for Hiring of Translators

Expressions of Interest (EOIs) are invited from intending translators/firms having adequate experience in translation work to translate Tariff Orders of the Commission for the FY 2010-11 from English to Oriya which will be about 450 pages (A4 Size). Persons or firms having experience in such translations in the power sector or other similar sectors will be given preference. The translation work should be taken up during the last week of March and should be completed within the time period of 20th April, 2010. The Expressions of Interest (EOIs) of the translators/firms must reach this office on or before 26.02.2010. Quality of translation and ability to translate, interalia, are guiding factors for selection for which there will be an interaction of the intending translators with the officers of OERC during anytime in the month of March. After such interaction, a short list of the qualified translators/firms would be published in the office Notice Board & will be informed accordingly. The qualified translators/firms are therefore required to quote their rates in the prescribed format in Annexure-II including Annexure-I along with an EMD of Rs.1000/- in shape of Bank Draft/Pay Order in a sealed cover by 3.00 PM on or before 26.02.2010, which will be opened at 3.30 PM on the same date. For further details, they are requested to contact the undersigned on any working day.

(K S Biswal)
Dy. Director (P&A)

Encl: Annexure-I & II.

Technical Bid

1. Name of the Person/Firm :
2. Address with Phone Nos. :
3. Details of experience :
(If required extra sheet may be used)
4. List of firms for whom the firm has executed the Oriya translation work.
5. No. of pages which can be translated in Oriya in a month.
6. Whether the soft version of the translated materials can be submitted in ready to be printed form.
7. Whether the proof copies of the translated materials can be re-checked by the firm before submission to OERC.
8. Whether the Firm/Individual can engage the translators in OERC Office premises.
9. Whether the firm/translator commit that the translation work will be completed in the prescribed time.

Signature

Date:

Price BID

		<u>Price</u>
1.	Translation per page	:
2.	DTP per page	:
3.	CD Re-writable (with DTP material)	:
4.	Hard Copy per page	:
5.	Any other item	:
6.	Details of EMD	(1) Amount: (2) Drawn on:

Signature

Date: