

**ODISHA ELECTRICITY REGULATORY COMMISSION
BIDYUT NIYAMAK BHAWAN
PLOT NO.4, CHUNOKOLI, SHAILASHREE VIHAR,
BHUBANESWAR – 751021
TEL. No. 2721048, 2721049/ FAX: 2721053/2721057
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**Engagement of Junior Consultant (Law)
on short-term contract basis**

ADVERTISEMENT

1. Applications are invited from Indian citizens who fulfil the following Essential Qualifications and other eligibility conditions, as on 05.08.2022, for engagement as a Junior Consultant (Law) in the Odisha Electricity Regulatory Commission purely on contractual basis on a fixed consolidated professional fees of Rs.40,000/- to Rs.50,000/- per month. The Junior Consultant (Law) shall be engaged for the period of two years. However, the period of engagement may be extended, based on the satisfactory performance of the candidate for the period upto one year on each occasion, whereas it is limited to total period of four years at the maximum. In deserving cases, an escalation upto 10% on the fee may be given with the approval of the Commission based on the performance during the preceding year. The consultant shall be paid lumpsum monthly professional fees on completion of the month. TDS shall be deducted as per relevant rules. The contract is liable to be terminated by either party, by mutual consent, by giving one month notice in writing to the other or one month consolidated professional fees in lieu of such notice. In case the consultant is unable to perform the assigned work or the work undertaken by him is not to the satisfaction of Controlling officer/Competent authority of OERC, the staff Consultant shall be liable to be terminated with one month notice in writing.
2. **Essential Qualifications:-**
 - (i) The Candidate must be a law graduate having a Bachelor Degree in Law from any School/College/University/Institution established by law in India and recognised by the Bar Council of India for enrolment as an Advocate.

- (ii) Five years of experience in a legal wing in Government Departments/ Private organisations/ Legal Firms of handling legal matters/ should have adequate knowledge of Court procedure including drafting of basic orders, pleadings, petitions preferably dealing with the cases relating to electricity laws/ working in Regulatory Forums/ Power sector.
- (iii) The candidate must have knowledge of computer including retrieval of desired information from various search engines/processes such as Manupatra, SCC Online, LexisNexis, Westlaw etc.

3. **Age Limit:-**

Candidate must not be above 35 years as on the last date of receipt of applications.

4. **Duties of Junior Consultant (Law)**

The duties and responsibilities of a Junior Consultant shall include:-

- (i) Preparing brief summary of fresh admission matter;
- (ii) Preparing synopsis of regular hearing matters;
- (iii) Sitting with the Commission during hearing of regular matters and noting down all the arguments;
- (iv) Carrying out research work for assisting the Commission, in preparation of draft judgements/orders;
- (v) To perform any other work as directed by the Commission.

5. **General Terms and Conditions:-**

Normal working hours would be 10 AM to 5.30 PM including half an hour lunch break. The personnel may be called on Sundays and other gazetted holidays and required to be present beyond normal working hours in case of exigencies. The staff consultant shall be entitled for fifteen (15) days leave in a calendar year.

6. **Selection Process:-**

- (a) The Selection Process is through interaction. However, written examination shall be conducted, if required, based on the decision of the Commission.
- (b) Only candidates who strictly fulfil the eligibility criteria will be shortlisted and called for written examination and/ or interaction.

- (c) Only the candidates who qualify the written examination will be called for interaction.
- (d) The final selection of the candidates shall be based on the ranking/merit of the combined score of the written examination and/or interaction.
- (e) Candidates called for interaction would be required to bring original documents relating to qualification & experience. These documents shall be examined before interaction with the Selection Committee.
- (f) No TA/DA shall be admissible for attending the written examination and interaction.
- (g) The decision of OERC shall be final

Interested candidates may kindly send their application, in the prescribed format to the **Secretary, Odisha Electricity Regulatory Commission, Plot No.4, Chunokoli, Shailashree Vihar, Bhubaneswar – 751021, Odisha** by **05th August, 2022 by 5.00 PM** by post/hand or E-mail: orierc@gmail.com

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Schedule-I

UNDERTAKING

I, _____ do hereby undertake and accept the following terms and conditions of my assignment as Junior Consultant:

- a) I have been engaged purely on contractual basis and no claim as an employee of the OERC to be raised, by me.
- b) My period of assignment can be terminated without any notice. I shall not give up my assignment as Junior Consultant, before completion of my term of assignment.
- c) I shall be punctual in attending to my duties.
- d) I shall be granted such leave of absence as may be approved by the Commission, subject to a maximum of fraction of 8 days per year, vis-a-vis my period of assignment.
- e) I shall not absent myself from duty without prior permission.
- f) I shall maintain a high standard of reputation and integrity commensurate with the responsibilities entrusted to me. I shall maintain utmost secrecy in respect of matters which come to my notice by virtue of the assignment and shall ensure that no information, document or any other thing is leaked out because of mishandling of papers or my deliberations with others, or in any manner.
- g) At all times i.e. even after the completion of the assignment, I shall maintain complete secrecy regarding the work assigned to me by the Commission.
- h) I understand that I shall be governed by the provisions of the Indian Penal Code and the Indian Official Secrets Act, 1923 as applicable to any public servant.
- i) I shall not practice as an Advocate in any Court of Law during the course of the assignment.

Signature :

Name :