

ODISHA ELECTRICITY REGULATORY COMMISSION (OERC)
PLOT NO.4, CHUNOKOLI, SHAILASHREE VIHAR,
BHUBANESWAR -751021
Website: www.oriarc.org/ E-Mail: oriarc@gmail.com

ADVERTISEMENT
No.ADM/07(V) 1548/ Dt: 20.10.2023

1. Odisha Electricity Regulatory Commission (OERC), a statutory body constituted by Government of Odisha as per Odisha Electricity Reform Act 1995, invites applications for filling up one post each of **Commission Secretary and Director of Engineering on Contractual or deputation basis** for a period of 2 years, from eligible and highly experienced candidates, who have worked in senior positions in Central/State Governments, Public Sector Undertakings, Power Utilities, Regulatory Commissions, Universities (both Public and Private), Autonomous Bodies under Government etc. The details of posts like remuneration, minimum/essential qualifications and additional desirable qualifications and experience etc. are given in **Annexure-I**. The functions and duties of Commission Secretary is attached as **Annexure-II**.
2. The age of the applicants should not be more than 62 years as on 30th November, 2023.
3. The eligible and interested candidates must submit their applications in the prescribed **Format-A** so as to reach the Secretary, Odisha Electricity Regulatory Commission(OERC), Plot No.4, Chunokoli, Shailashree Vihar, Bhubaneswar -751021, Odisha on or before **30.11.2023**. The application received after last date i.e. 30.11.2023 shall not be entertained. The application can also be e-mailed at oriarc@gmail.com
4. References of two persons may be provided whom OERC may contact to ascertain the ability, integrity, knowledge and capability of the candidate in dealing with problems relating to Engineering/ Tariff/Commerce/ Economics.
5. Incomplete application will be rejected. Only short-listed candidates shall be called for personal interview and no TA/DA shall be paid for attending the interview. The Commission reserves the right to cancel this advertisement at any stage without assigning any reason thereof.
6. The Advertisement is available in the website of OERC, **www.oriarc.org**

| Sl. No | Post | Remuneration | No. of Post | Qualification and Experience |
|--------|-------------------------|---|-------------|---|
| 1 | Commission Secretary | Last Pay drawn minus the amount of pension for retired officers | One | <p>Minimum Required Qualification:</p> <p>(a) Graduate degree from a recognised university</p> <p>(b) 10 years judiciary or administrative experience out of which 5 years at the management level.</p> <p>(c) Demonstrated ability to organise complex tasks.</p> <p>(d) Excellent written and verbal communication skills.</p> <p>Additional Qualification Desirable:</p> <p>a) Work experience in a Government organisation.</p> <p>b) Demonstrated knowledge and/or experience in a regulated industry or with a regulatory body or in a judicial body.</p> |
| 2 | Director of Engineering | Last Pay drawn minus the amount of pension for retired officers | One | <p>Minimum Required Qualification:</p> <p>(a) Graduate degree in Electrical/Power Engineering.</p> <p>(b) 15 years of engineering experience with at least five years at management level in large power utilities with generation, transmission and distribution facilities.</p> <p>(c) Good written and verbal communication skills.</p> <p>Additional Qualification Desirable:</p> <p>(a) Experience in the development of electricity tariff.</p> <p>(b) Experience in commercial issues, or power purchase agreements</p> |

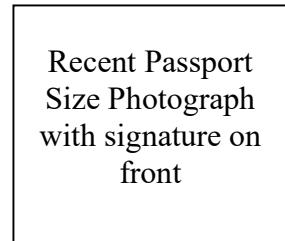
- (i) High School Certificate (HSC) shall be considered as proof of age.
- (ii) Every person for appointment who has not passed from Odia Medium School shall produce a certificate that he has passed a test in Odia equivalent to at least M.E. Standard.
- (iii) The Self attested copy of HSC, Bachelor Degree, Post Graduate Degree, Professional Degree Certificates issued by Govt. recognised University / Institution and self attested copy of higher Qualification, if any, are to be submitted along with the application.
- (iv) All the candidates shall produce the originals of the certificates at the time of requirement/viva-voice test and before joining, if selected.

Sd/-

SECRETARY

BIO-DATA

1. Post Applied for:
2. Name of the Applicant:
3. Date of Birth:
4. Age of the Applicant: _____ Years _____ Months _____ Days
(as on 30th November, 2023)
5. Father's Name:
6. Marital Status:
7. Nationality:
8. Permanent Address:
9. Address for Communication:
10. Mobile No.:
11. E-mail ID:
12. Name, Designation, Address and Contact Tel. No. of : Reference (i)
Reference (ii)
13. Educational Qualification:



| Institution / University/College | Degree | Year of Passing | % of Mark / CGPA | Subject/ Specialisation | Achievement, if any. |
|---|---------------|------------------------|-------------------------|--------------------------------|-----------------------------|
| | | | | | |
| | | | | | |

14. Professional Experience:

| Sl. No. | Post Held/ Designation | Organisation | From | To |
|----------------|-------------------------------|---------------------|-------------|-----------|
| | | | | |
| | | | | |

15. Previous experience with specific reference to regulatory matters in brief:
16. Date of Retirement:
17. Last Post held:
18. Last Pay drawn
19. **Declaration:**

The information furnished above is correct to the best of my knowledge and nothing has been suppressed. I understand that in the event of my selection, if it is found at a later stage that any information furnished above is false or misrepresented or any information or fact is suppressed, my selection is liable to be cancelled.

Date:
Place:

Signature
Name

Functions and Duties of the Secretary and Delegation of powers as per Regulation 6 of OERC (Conduct of Business) Regulations, 2004:-

- 1) The Secretary shall exercise such functions as are assigned to him by these Regulations or otherwise by the Commission or the Chairperson.
- 2) In particular and without prejudice to the generality of the provision of the clause (1) above, the Secretary shall have the following functions, namely:
 - i) he shall receive or cause to receive all petitions, applications, other filings or references pertaining to the Commission;
 - ii) he shall prepare or cause to prepare the briefs and summaries of all such filings presented before the Commission;
 - iii) he shall assist the Commission in proceedings conducted by the Commission;
 - iv) he shall authenticate the orders passed by the Commission;
 - v) he shall ensure compliance of the orders passed by the Commission; and
 - vi) he shall have the right to collect from the State Governments, the Central Government and their agencies, the State Electricity Boards or other offices, companies and firms or any other person as may be directed by the Commission, such information as may be considered useful for the purpose of efficient discharge of the functions of the Commission under the Central Act and the State Act.
- 3) The Secretary shall have the custody of the seal and records of the Commission.
- 4) The Secretary may, with the approval of the Commission, delegate to any other Officer of the Commission any function required by these Regulations or otherwise, to be exercised by the Secretary.
- 5) In the absence of the Secretary, such other Officer of the Commission, as may be nominated by the Chairperson, may exercise the functions of the Secretary.
- 6) The Commission shall always have the authority, either on an application made by any interested or affected party or suo motu, to review, revoke, revise, modify, amend, alter or otherwise change any order made or action taken by the Secretary or other Officers of the Commission, if the Commission considers it to be appropriate.
- 7) Subject to the provisions of Section 97 of the Act, the Commission may by general or special order delegate to its Officers such functions including functions to be exercised by the Secretary on terms and conditions the Commission may direct for the purpose.
- 8) The terms and conditions of the services of the Secretary, Officers and Staff of the Commission shall be as per Orissa Electricity Regulatory Commission (Method of Recruitment and Conditions of Service) Regulations, 1997 notified by the Commission.

In addition to above, the State Government has declared the Secretary of the Commission as Head of the Department (HoD) who will exercise administrative and financial power subject to overall control and guidance of Chairman, OERC.
