

ODISHA ELECTRICITY REGULATORY COMMISSION
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BHUBANESWAR – 751021
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VACANCY CIRCULAR

No.ADM-108/341/ Date:02.03.2019

Odisha Electricity Regulatory Commission (OERC) invites application for the post of Commission Secretary to be filled by contract/deputation. The essential educational qualification and experience and other terms & conditions are as noted below:

Name of the Post	Pay Scale/Pay band with Grade pay	Minimum Required Qualifications	Additional Qualification Desirable
Commission's Secretary	7 th Pay Commission Matrix of Level-17 Cell-1 in the pay scale of Rs.37400-67000/- GP-Rs.9000 (Pre revised.) with usual DA at State Govt. rates and other allowances as decided by the Commission from time to time. In case of appointment on contract basis, the Commission will fix a consolidated amount as salary. In appropriate case, pay protection shall be given.	(a) Graduate degree from recognized University. (b) 10 years Judiciary or administrative experience out of which 5 years at the management level. (c) Demonstrated ability to organize complex tasks. (d) Excellent written & verbal communication skills.	(a) Work experience in a Govt. Organization/ PSU. (b) Demonstrated knowledge and/or experience in a regulated industry or with a regulatory body or in a judicial body.

2. **Age limit :** In case of serving officer under State/Central Government/PSU, the age of superannuation shall be sixty years. The period of depositions will be for a period of three years. However, in case of candidate recruited under contract, the period of initial contract shall not exceed one year. The maximum contract period shall be two years. The retired persons are eligible to apply and in their case, they will be recruited under contract basis only. The upper age limit of service of contractual employee shall also not exceed sixty five years in any case.

3. Application:

The candidate must submit the followings documents along with his application-

- (i) Evidence that he holds the requisite educational qualification & experience.
 - (ii) Evidence of age, which should be the High School Certificate.
 - (iii) He shall produce a certificate that he has passed a test in Oriya equivalent to at least the M.E. Standard,
 - (iv) A passport size photograph, and
4. Applicants continuing in Central/State/ UT Government service or in the service of Autonomous/statutory Body/ PSUs/ Corporation etc. are required to forward their applications through proper channel. However, an advance copy may be sent directly by the candidate to save delay and produce the 'No objection certificate' at the time of interview, if called for.
5. **The applications must reach this office on or before 02.04.2019 positively.**
6. The Commission reserves the right to cancel the applications found not to be complete in all respects. The Commission may short list the candidates according to their qualification, experience and exposure to power sector and regulatory system. If required, the Commission may call those candidates for interview who are short listed. The Commission shall have full discretion to fill up the post through any of the modes viz. Deputation / Contract recruitment as per the specific requirement. The Commission's decision in this regard shall be final. The Commission may cancel the process at any stage without assigning any reason thereof.
7. No TA/DA is admissible to attend the interview.

(P. Patnaik)
SECRETARY

Place: Bhubaneswar
Date: 02.03.2019