

**ORISSA ELECTRICITY REGULATORY COMMISSION
BIDYUT NIYAMAK BHAVAN
UNIT – VIII, BHUBANESWAR – 751 01
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No.ADM/74/ 1219 Dated 15.11.2013

QUOTATION CALL NOTICE

Sub: Invitation of offer for Annual Maintenance Contract of (1) 05 nos. of 3 Ton Voltas make, (2) 11 nos. of 1.5 Ton Videocon make, (3) 02 nos. of 1.5 Ton Voltas make, (4) 17 nos. of 1.5 Ton (5 Star Rated) Hitachi make ACs.

OERC intends to engage one/two agencies for comprehensive maintenance of its Air-Conditioners on Annual Contract basis.

Offer/quotations along with certificates indicating successful execution of similar type of work for any Govt./CPSU/SPSU etc in the last 3 years are invited from intending firms having adequate experience in undertaking timely maintenance of Air-conditions. The offer should reach this office latest by 25.11.2013 positively.

The terms & conditions of annual maintenance contract shall be briefly the following:

Terms & Conditions:-

- (i) The quoted rates should be firm & inclusive of all taxes & duties. If any taxes/duties are required to be reimbursed, such as service tax/ VAT etc, may be shown separately.
- (ii) The quoted rates should also cover the cost of spare, refrigerant, labour etc. including accessories.
- (iii) The AMC will be for a period of one year i.e., 01.12.2013 to 30.11.2014.
- (iv) Payment will be made on quarterly basis after submission of bills in triplicate to that extent.
- (v) The firm will ensure special visit of service personals once in every 3 months (Four times in a year) for special servicing of all AC machines, which shall be carried out without any extra charges to OERC. One of these services will be rendered positively before the onset

of summer to ensure smooth working of units during summer season. Further, the response time for attending emergency break down of AC machines is 24 hour i.e., the technicians of the firm should attend the same within 24 hours from the time of lodging of the complaint over phone.

- (vi) The annual maintenance contract shall cover
 - (a) Free repair/replacement of defective/worm out parts/spares with new or repaired or serviceable parts i.e., repair/replacement of refrigeration systems, electrical components & control system, fan motor, fan blade, air filter, float valve assembly for water cooler, faucets relay, knobs, drainage pipes, remote switch etc. as and when required.
 - (b) Safety controls, cooling coil, condenser coil, blower motor, air filter etc. in the Air-conditioners will be inspected and cleaned regularly and replaced, if necessary.
 - (c) Charges for transportation of materials to your workshop and back, if taken for major repair/servicing.
 - (d) Overhauling and painting of machine, if required at site or in your workshop.
 - (e) All labour charges for carrying out routine, special servicing, emergency breakdown maintenance etc. During servicing, the compressor will be checked for its proper functioning and if any defect is found, the same will be rectified. The entire refrigeration system is required to be checked for any leak and will be attended to, if necessary, during the special servicing.
 - (f) Refrigerant gas, which is required to be charged as and when necessary.
- (vii) Safety controls such as thermostat etc will be tested for proper functioning and in case of any mal-functioning, the same will be repaired/replaced.
- (viii) Continuation of this AMC will depend upon the satisfactory performance of the service provider. The Commission has the right to cancel this AMC if the service provider fails to comply with the terms and conditions of this work order.

Dy. Director (P&A)/c

Copy for confirmation to: The Jt. Director(IT), OERC for website publication/Notice Board.